

College Terrace Residents' Association  
**Board of Directors' Meeting Minutes, November 28, 2007**

The meeting was called to order at 7:10 p.m. by President Greg Tanaka.

Directors present: Greg Tanaka, Kathy Durham, Susan Rosenberg, Emily Marshall, Steve Woodward, Arun Sastry

Directors absent: Larry Kavinsky, Andrea Cook-Fleming, John Mark Agosta

### **AGENDA REVIEW**

- Agenda was reviewed and agreed upon by the attendees via email.

### **MINUTES**

- The minutes of the CTRA board meeting held on 10/29/07 will be sent to the board members, for final approval.

### **BOARD PRIORITIES/MAJOR DISCUSSION ITEMS**

- Traffic Calming
  - Gayle wants to have a community meeting, after she has had discussions with the consultant (early 2008)
  - We should plan on having this meeting separate from the annual meeting
- Communication Improvements
  - Stanford housing outreach meeting
    - Stanford team will present status of Stanford housing development to CTRA board, after it has made a presentation to the Stanford Board of Trustees.
    - We should target to have the Stanford team present to the CTRA board some time in early 2008
    - Steve to follow up
  - Follow-up letter from Board to four new City Council members
    - Board agreed to send a letter of congratulations to each of the new City Council members. The letter will also contain a list of issues and opportunities, and indicate our willingness to work with them
    - Kathy suggested sending a similar letter to the existing City Council members as well
    - We should send out the letters prior to the inaugural ceremony on Jan 7<sup>th</sup>, 2008
    - Greg to send out a draft of said letter to the Board
  - Issues with street repaving (bollards)
    - Streets will be repaved in summer 2008
    - Susan to talk to the City, and get information on which streets will be repaved
    - This will be a newsworthy item, and should be in the newsletter
    - We should try to get the City to replace any rotted-out bollards
    - Board to solicit input from block coordinators, to determine what else needs to be fixed
  - Newsletter

- Steve volunteered his daughter to help with this effort
  - Kathy to provide a template for newsletter
  - Aim to have a newsletter a few weeks before the traffic calming meeting
- March Annual Meeting and Elections
  - Meeting dates
    - Tentatively planned for 3/15/08
    - Stick with the Saturday morning slot
    - Invite mayor to the event
  - CTRA Board members' plans
    - Members to decide by January meeting, whether or not they want to continue for 2008
  - Nominating Committee
    - To be formed 90 days prior to Annual Meeting
    - Have an item in the e-news, soliciting volunteers to serve on Nominating Committee
    - One person from Board needs to be the liaison with Nominating Committee
    - All Board members to send a list of nominees
- Officers' Reports
  - Treasurer update
    - Financial position as of 11/27/07: Cash in bank: \$1187.10 (+ \$4,000 reserve) - an increase of \$75 since September 2007
  - Govt./University Observers
    - Emily, anything relevant to College Terrace?

**NEXT MEETING : Wednesday December 19, 2007, at 7:30 pm.** All attendees to bring holiday treats. Venue: Susan's house

The meeting was adjourned at 9:00 p.m.

Respectfully submitted,  
Arun Sastry, Secretary